



City of Woodstock
Office of the City Manager

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Roscoe C. Stelford III
City Manager

WOODSTOCK CITY COUNCIL
City Council Chambers
May 19, 2020
7:00 p.m.

Individuals wishing to address the City Council are invited to come forward to the podium and be recognized by the Mayor; provide their name and address for purposes of the record, if willing to do so; and make whatever appropriate comments they would like.

The complete City Council packet is available via the City Council link on the City's website, www.woodstockil.gov. For further information, please contact the Office of the City Manager at 815-338-4301 or citymanager@woodstockil.gov.

*In light of the current COVID-19 public health emergency, this meeting will be conducted remotely. The public can listen and comment, when appropriate, by calling in to participate at: 312-626-6799, the Meeting ID is 922 1630 0693, Password 572395. In order for a member of the public to be recognized for comments, dial *9 on your telephone at the appropriate times during the meeting. Members of the public can also attend online by clicking [here](#). Prior to the meeting, questions may also be forwarded via email to citymanager@woodstockil.gov.*

The proceedings of the City Council meeting are live streamed on the City of Woodstock's website, www.woodstockil.gov. Recordings can be viewed, after the meeting date, on the website.

I. CALL TO ORDER

II. ROLL CALL

III. FLOOR DISCUSSION

Anyone wishing to address the Council on an item not already on the agenda may do so at this time.

- A. Public Comments
- B. Council Comments

IV. CONSENT AGENDA:

(NOTE: Items under the consent calendar are acted upon in a single motion. There is no separate discussion of these items prior to the Council vote unless: 1) a Council Member requests that an item be removed from the calendar for separate action, or 2) a citizen requests an item be removed and this request is, in turn, proposed by a member of the City Council for separate action.)

A. MINUTES OF PREVIOUS MEETINGS:

1. April 20, 2020 City Council Workshop
2. May 5, 2020 City Council Meeting

B. WARRANTS:

1. #3905
2. #3906

C. MINUTES AND REPORTS:

1. Human Resources

April 2020

D. MANAGER'S REPORT NO. 157:

1. Affirmation of the Mayor's Emergency Declaration (COVID-19 Emergency) (157a)

Affirmation by the City Council of a Continuation of the Mayor's Emergency Declaration through May 30, 2020.

2. Ordinance - Approval of a Class E-5V Liquor License and Video Gaming License for Best Western Hotel, 990 Lake Avenue for New Ownership (157b)

Authorization to issue a Class E-5V (Hotel small bar and in-room minibar) Liquor License with Video Gaming for the Best Western Hotel, 990 Lake Avenue, Woodstock, Illinois to reflect the change in ownership. **DOC. 1**

3. Ordinance – Surplus Equipment / Replacement of Parks Division Pick Up (157c)

- a) Authorization to purchase a standard cab, ¾ ton Ford F-250 4x4 pickup truck under the Suburban Purchasing Contract from Currie Motors, Frankfort, IL at the bid price of \$29,411; and
- b) Approval of an Ordinance designating the 2008 Chevrolet Silverado 2500 as surplus property and authorizing and directing the City Manager to dispose of said property as allowed by law, including but not limited for sale to the highest bidder on www.GovDeals.com, recycling, donation, and/or disposal. **DOC. 2**

4. Award of Contact - Crack Sealing Contract (157d)

Approval of a contract for FY20/21 crack filling services to SKC Construction for an amount not to exceed \$80,000, with all work completed based on the year 2 unit bid price of \$0.40/lineal foot.

5. Ordinance - Reaffirmation of Emergency Suspension of the Retail Single Use Bag Program (157e)

Approval of an Ordinance authorizing the continuation of the emergency suspension for the Retail Single-Use Bag Program (COVID-19 Emergency) **DOC. 3**

6. FY20/21 Hotel/Motel Tax Distribution (157f)

Approval of the FY20/21 Hotel/Motel Tax Tourism Grant Recommendations authorizing disbursement of funds to local non-profit organizations as outlined to provide financial sustainability, as well as promote future tourism and overnight stays in Woodstock, thereby helping create a positive image for visitors to our community, family-friendly entertainment for our residents, and economic support for our valued businesses.

7. Award of Contract - Train Station Improvements (157g)

Authorization to award a contract to G. Fisher Commercial Construction to include the sum of their base bid, Alternate No. 1 and Alternate No. 2 for a total contract price of \$161,200.

8. Ordinances – Restore Woodstock Program (157h)

Approval of various Ordinances and program requirements for the Restore Woodstock Program, including:

- a) An Ordinance Amending Title 3, Chapter 6, Section 3 Regulating Temporary Vendors; Title 5, Chapter 3, Section 17 Regulating Temporary Road and Sidewalk Closures and No Parking Zones; and Title 6, Chapter 1A, Section 6 Regulating Obstruction of Streets, and with effort made by the retail and restaurant businesses to minimize contact with customers and the associated handling of any merchandise as well as social distancing to be adhered to by local businesses. **DOC. 4**
- b) An Ordinance Amending Title 1, Chapter 6, Chapter 8, and Chapter 9 of the Woodstock Municipal Code Regarding City Real Estate Leases and City-Owned Real Estate and Authorizing an Amendment to An Existing Lease with KATLO INC. d/b/a Public House, allowing the City Manager to enter into lease agreements to create additional temporary public spaces, as well as authorize the City Manager to negotiate a reduction to the existing lease payments for the Public House of Woodstock, consistent with the current business conditions, and report such back to the City Council. **DOC. 5**
- c) An Ordinance Amending Title 1, Chapter 5, Section 1(H)(2) Describing the Mayor's Duties as Liquor Commissioner, and with any take-out or delivery of alcohol within the public dining areas to be in original packaging and only consumed on-site, with no patrons allowed to bring their own alcohol into the public spaces. **DOC. 6**
- d) An Ordinance Amending Section 3.3.5, Video Gaming Terminals, of the Woodstock City Code Providing for a Temporary Change in Video Gaming Fees in Response to the COVID-19 Crisis. **DOC. 7**
- e) An Ordinance Approving an Additional Delay to Revolving Loan Fund Payments (COVID-19 Emergency). **DOC. 8**

V. FUTURE AGENDA ITEMS

VI. ADJOURN

NOTICE: In compliance with the Americans With Disabilities Act (ADA), this and all other City Council meetings are located in facilities that are physically accessible to those who have disabilities. If additional reasonable accommodations are needed, please call the City Manager's Office at 815/338-4301 at least 72 hours prior to any meeting so that accommodations can be made. In light of the COVID-19 emergency and the plan for a remote meeting to protect the public health, please notify the City if you need any special accommodations to follow this meeting remotely.